

The City of Oceanside Neighborhood Services Department

2021 ANNUAL ACTION PLAN JULY 1, 2021 THROUGH JUNE 30, 2022 Page intentionally left blank

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Executive Summary

ES-05 Executive Summary - 24 CFR 91.200(c), 91.220(b)

1. Introduction

The 2020-25 Consolidated Plan is the City of Oceanside's Strategic Plan for the investment of annual allocations of Community Development Block Grant (CDBG) and Home Investment Partnerships (HOME) funds from the U.S. Department of Housing and Urban Development (HUD) during the five year period covered by the Consolidated Plan beginning July 1, 2020 and ending June 30, 2025. These grant programs are consistent with HUD's national strategy to provide decent housing opportunities, a suitable living environment and economic opportunities—particularly for lowand moderate-income people.

In consideration of finite grant resources, the Strategic Plan within this Consolidated Plan outlines the areas and population segments with the greatest level of need for a particular program or activity and intends to invest grant resources in high leverage opportunities where data suggests that the City will be able to maximize the impact of every dollar. The Strategic Plan identifies the City's priority needs, including the rationale for establishing allocation priorities and specific measurable goals to be addressed during the five year period covered by the Consolidated Plan through activities to be implemented as part of the five Annual Action Plans using CDBG and HOME funds.

This Consolidated Plan also contains a Needs Assessment and Market Analysis that provide insight into the different levels of need in the community and the market in which grant-funded programs will be implemented. The Needs Assessment incorporates national data from the 2011-15 American Community Survey (ACS) 5-Year Estimates and the 2011-15 Comprehensive Housing Affordability Strategy (CHAS) data, in addition to HUD program, State of California, and local/ regional data sets.

Community Development Block Grant (CDBG)

The Housing and Community Development Act of 1974 created the CDBG Program. The primary objective of the CDBG program is the development of viable urban communities by providing decent housing, a suitable living environment, and expanding economic opportunities, principally for persons of low- -and moderate-income. The CDBG regulations require that each activity meet one of the following national objectives:

- Benefit low- and moderate-income persons;
- Aid in the prevention or elimination of slums and blight; or
- Meet other community development needs having a particular urgency.

Each year, the City certifies with the submission of its Annual Action Plan that it has given maximum feasible priority to activities, which meet the first and second objectives above. Additionally, the City certifies that no less than 70 percent of the CDBG funds received, over a three-year certification period, will be designed to benefit low- and moderate-income persons. This is the second year of the five-year Consolidated Plan and the draft 2021-22 Annual Action Plan outlines the specific strategies and activities the City will take in the upcoming fiscal year.

HOME Investment Partnerships (HOME) Program

The Cranston-Gonzalez National Affordable Housing Act created the HOME program to give states and local governments a flexible funding source to use – often in partnership with local nonprofit groups – to fund a wide range of activities including building, buying, and/or rehabilitating affordable housing for rent or homeownership or providing direct rental assistance to low-income people. HOME is a federal block grant to local governments with the sole purpose of creating affordable housing opportunities for low-income households.

Annual Action Plan

AP-15 Expected Resources – 91.220(c)(1,2)

Introduction

Introduction

The City of Oceanside anticipates that it will continue to receive CDBG and HOME funding during the duration of this Consolidated Plan cycle. When accounting for program income and prior year resources, the City anticipates that it will have the following funding to target to its strategic goals and priorities:

- CDBG Entitlement: \$1,355,562
- CDBG Program Income: \$82,126
- HOME Entitlement: \$620,399
- HOME Program Income: \$165,542

The table on the following page provides more detail on anticipated funding.

Anticipated Resources

Program	Source	Uses of Funds	Ex	pected Amoun	t Available Yea	nr 1	Expected	Narrative Description
	of Funds		Annual Allocation: \$	Program Income: \$	Prior Year Resources: \$	Total: \$	Amount Available Remainder of ConPlan \$	
CDBG	Public Federal	Housing Public Services Public Improvements Acquisition Admin and Planning	\$1,355,562	\$41,001	\$41,125	\$1,437,688	\$4,354,550	Funding includes 2021 allocation as well as prior year resources and program income. Note: Shares of program income and prior year resources can be allocated to Administration and Public Service Activities
HOME	Public Federal	Multifamily rental new construction Homeowner rehab Acquisition	\$620,399	\$99,640	\$65,902	\$785,941	\$1,977,321	Funding includes 2021 allocation as well as prior year resources and program income. Note: Share of program income can be allocated to Administration activities and Oceanside has received a waiver to increase its administration budget for FY2020-21.

Table 58 - Anticipated Resources

Explain how federal funds will leverage those additional resources (private, state and local funds), including a description of how matching requirements will be satisfied

The City recognizes that the City's annual entitlement is not sufficient to meet all of the needs of the community. It is therefore important to leverage resources to achieve the goals of the City. The City works diligently with private, state and local partners to leverage the City's HUD CPD funds. Matching requirements will be satisfied with other eligible financial resources and/or in-kind services, and the City will continue to seek this type of matching as well as financial matches.

If appropriate, describe publicly owned land or property located within the jurisdiction that may be used to address the needs identified in the plan

Oceanside will comply with new State requirements under AB1486 and AB1255 to inventory and support developers access and utilize surplus municipal and state land for the construction of affordable housing. If such sites are identified, the City will consider the use of HUD or other resources to assist with site preparation. As part of 2021's Housing Element update, the Planning Department will analyzing potential housing sites, including any city-owned land, that have opportunities for affordable housing. The City of Oceanside has not identified specific city-owned sites at this time.

AP-20 Annual Goals and Objectives

Goals Summary Information

Sort	Goal Name	Start	End	Category	Geographic	Needs Addressed	Funding	Goal Outcome Indicator
Order		Year	Year		Area		-	
1	Affordable	2020	2024	Affordable	N/A	Expand Affordable	CDBG: \$350,000	25 homeowner units
	Housing			Housing		Housing; Maintain	HOME: \$956,233	rehabilitated; 8 rental
	Development					Existing Housing		units constructed
	and Preservation					Stock		
2	Targeted Code	2020	2021	Affordable	N/A	Maintain Existing	CDBG: \$250,000	90 housing units
	Enforcement			Housing		Housing Stock		
3	Fair Housing	2020	2024	Affordable	N/A	Ensure Equal Access	CDBG: \$20,000	50 low- and moderate-
	Services			Housing;		to Housing		income persons
				Homeless		Opportunities		
4	Public Services	2020	2024	Non-Housing	N/A	Support Community	CDBG: \$217,107	3,500 persons
				Community		Needs and		
				Development		Programming		
5	Public Facilities	2020	2024	Non-Housing	N/A	Update and Expand	CDBG: \$617,000	10,500 persons
	and			Community		Public Facilities and		
	Infrastructure			Development		Infrastructure;		
						Barriers to		
						Accessible Facilities		
						and Infrastructure		
6	Administration &	2020	2024	Non-Housing	N/A	All	CDBG: \$490,735	N/A
	Section 108			Community			HOME: \$212,264	
	Repayment			Development				

Table 59 – Goals Summary

Goal Descriptions

Goal Name	Description
Affordable Housing Development and Preservation	Expand, improve, and preserve the housing stock of low- and moderate-income owners and renters in the City of Oceanside by supporting the acquisition, development, and rehabilitation of owner and renter properties in the City.
Targeted Code Enforcement	Support targeted code enforcement activities to ensure residential properties are safe and suitable for habitation. The City anticipates transitioning this activity away from HUD CDBG funding during the Consolidated Plan cycle.
Fair Housing Services	Provide guidance and assistance to residents to increase their awareness of fair housing rights and support residents report fair housing issues and seek corrective action.
Public Services	Provide funding to community-based organizations who offer critical services such as youth/senior programming, transportation, childcare, employment referrals and other needs as determined via a competitive application annually.
Public Facilities and Infrastructure	In collaboration with public works, rehabilitate public facilities and streets to improve ADA accessibility and revamp and improve facilities to better meet the needs of residents.
Administration & Section 108 Repayment	Ensure the management of a compliant and efficient CDBG program and complete necessary Section 108 Loan Repayments.

AP-35 Projects - 91.220(d)

Introduction

During the 2021 program year, the City of Oceanside will fund the following projects.

Projects

#	Project Name
1	Program Administration
2	Housing Rehabilitation
3	Affordable HOME Housing
4	Public Facilities and Infrastructure
5	Code Enforcement
6	Public Services
7	Fair Housing
8	Section 108 Loan Repayment

Table 1 – Project Information

Describe the reasons for allocation priorities and any obstacles to addressing underserved needs

Oceanside uses a place-based strategy during the planning period. The geographic distribution of funding is predicated somewhat on the nature of the activity to be funded. It is the City's intent to fund activities in the areas most directly affected by the needs of low-income residents and those with other special needs.

AP-38 Project Summary

Project Summary Information

1	Project Name	Program Administration
	Target Area	N/A
	Goals Supported	All
	Needs Addressed	All
	Funding	CDBG: \$267,538; HOME: \$171,654
	Description	Overall administration of the CDBG and HOME Program including: completion of grant application, oversight of citizen participation process, development of annual funding contracts with agencies, set up of projects in HUD funds disbursement system and draw down funds, implementation of projects and compliance with HUD reporting requirements. Funding for this activity includes HOME and CDBG administrative set aside associated with prior year unprogrammed resources and the HOME waiver authorizing an increase in the share of program administration for the current year allocation.
	Target Date	6/30/2022
	Estimate the number and type of families that will benefit from the proposed activities	n/a
	Location Description	Activities will be managed from City offices.
	Planned Activities	Planning and Administration of the CDBG and HOME Program

2	Project Name	Housing Rehabilitation
	Target Area	N/A
	Goals Supported	Affordable Housing Development and Preservation

Needs Addressed	Maintain existing housing stock
Funding	CDBG: \$255,000
Description	Through the City's residential rehabilitation program, Oceanside will provide assistance to low- and moderate-income homeowners for the preservation of decent, safe, and sanitary housing. Repairs will correct structural conditions, eliminate blight, and address building and health code violations in accordance with the program guidelines.
Target Date	6/30/2022
Estimate the number and type of families that will benefit from the proposed activities	20 mobile home improvement grants and 5 rehabilitation loans
Location Description	Citywide
Planned Activities	The City will provide funding to eligible low and moderate-income homeowners to complete eligible repairs as outlined in the program guidelines.

3	Project Name	Affordable HOME Housing
	Target Area	N/A
	Goals Supported	Affordable Housing Development and Preservation
Needs Addressed Expand affordable housing		Expand affordable housing
Funding		HOME: 614,287
	Description	Provide funding for eligible rental housing activities and projects as identified by the City of Oceanside and its partners. The City has utilized a HOME waiver to eliminate the CHDO minimum requirement for FY2020.
	Target Date	6/30/2022

Estimate the number and type of families that will benefit from the proposed activities	8 rental units constructed
Location Description	TBD
Planned Activities	Specific activities to be determined once rental construction project is identified

4	Project Name	Public Facilities and Infrastructure
	Target Area	N/A
	Goals Supported	Public Facilities and Infrastructure
	Needs Addressed	Update and Expand Public Facilities and Infrastructure; Barriers to Accessible Facilities and Infrastructure
	Funding	CDBG: \$617,000
	Description	Brooks Street ADA Improvements (between Mission St and Country Club Ln): Conduct ADA improvements on Brooks Street
		Libby Lake Park Recreational Amenity (504 Calle Montecito): Construct and install additional recreational amenities in Libby Lake Park
		Oceanside Resource Center (1210 Division Street) – Complete ADA compliance
	Target Date	6/30/2022
	Estimate the number and type of families that will benefit from the proposed activities	10,500 persons assisted.
	Location Description	(see below)

Planned Activities	Brooks Street ADA Improvements (between Mission St and Country Club Ln): Conduct ADA improvements on Brooks Street
	Libby Lake Park Recreational Amenity (504 Calle Montecito): Construct and install additional recreational amenities in Libby Lake Park
	Oceanside Resource Center (1210 Division Street) – Complete ADA compliance

5	Project Name	Code Enforcement
	Target Area	N/A
	Goals Supported	Targeted Code Enforcement
	Needs Addressed	Maintain Existing Housing Stock
	Funding	CDBG: \$250,000
	Description	Provide funding to city staff to conduct code enforcement activities in CDBG eligible geographies.
	Target Date	6/30/2022
	Estimate the number and type of families that will benefit from the proposed activities	90 household units
	Location Description	Eligible Census Tracts
	Planned Activities	Provide funding to city staff to conduct code enforcement activities in CDBG eligible geographies.

6	Project Name	Public Services
	Target Area	N/A
	Goals Supported	Public Services
	Needs Addressed	Support Community Needs and Programming

Funding	CDBG: \$215,823
Description	Provide social and community services to low- and moderate-income residents throughout the City of Oceanside, especially services targeted to key populations including youth, elderly, homeless, and other special needs populations. This activity includes the public service allocation from prior year program income.
Target Date	6/30/2022
Estimate the number and type of families that will benefit from the proposed activities	3,500 persons assisted
Location Description	Citywide
Planned Activities	In collaboration with nonprofit partners, provide social and community services to low- and moderate- income residents throughout the City of City of Oceanside, especially targeting services to youth, elderly, homeless, and other special needs populations.

7	Project Name	Fair Housing
	Target Area	N/A
	Goals Supported	Fair Housing Services
	Needs Addressed	Ensure Equal Access to Housing Opportunities
	Funding	CDBG: \$20,000
	Description	Provide funding for fair housing programming, outreach, education, and other support services to residents of Oceanside.
	Target Date	6/30/2022

Estimate the number and type of families that will benefit from the proposed activities	50 low- and moderate-income persons
Location Description	Citywide
Planned Activities	Provide funding for fair housing programming, outreach, education, and other support services to residents of Oceanside.

⁸ Project Name	Section 108 Loan Repayment
Target Area	N/A
Goals Supported	Administration and Section 108 Repayment
Needs Addressed	Update and expand public facilities and infrastructure
Funding	CDBG: \$239,723
Description	Repay existing Section 108 loan.
Target Date	6/30/2022
Estimate the number and type of families that will benefit from the proposed activities	N/A
Location Description	N/A
Planned Activities	Repay existing Section 108 loan.

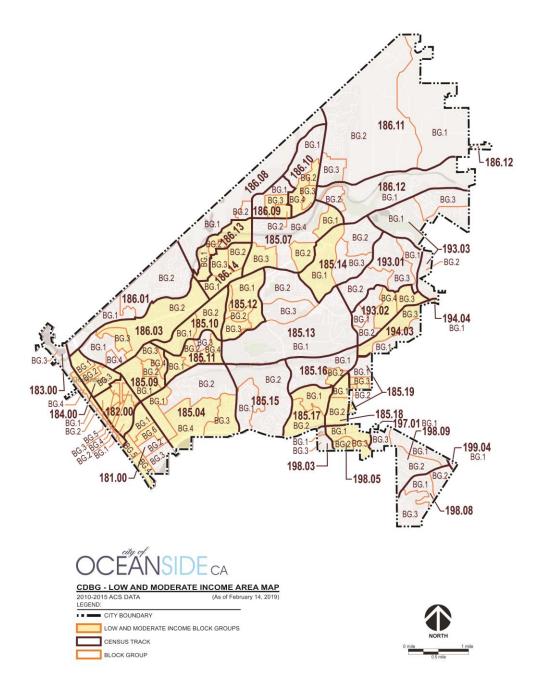
AP-50 Geographic Distribution – 91.220(f)

Description of the geographic areas of the entitlement (including areas of low-income and minority concentration) where assistance will be directed

HUD resources will be prioritized throughout the City with the primary objective of meeting the needs of low- and moderate-income residents in the City. When evaluating potential projects and programs, the City will ensure that projects are structured to prioritize areas where there is a higher concentration of low- and moderate-income residents. The map below indicates Census block groups in which at least 51% of the residents are low- or moderate-income residents. The City will prioritize funding in these block groups.

A detailed description of minority and low-income concentration is provided in the Consolidated Plan in the MA-50 section.

Geographic Distribution



Rationale for the priorities for allocating investments geographically

The City of Oceanside does not use specific target areas to guide the allocation of funding. The City prioritizes funding that meets community needs and complies with HUD regulations/ requirements.

AP-55 Affordable Housing – 91.220(g)

Introduction

Through the projects and goals of the 2021-22 Action Plan, the City estimates it will assist in the construction or rehabilitation of 0 units.

One Year Goals for the Number of Households to be Supported	
Homeless	
Non-Homeless	
Special-Needs	
Total	0

Table 2 - One Year Goals for Affordable Housing by Support Requirement

One Year Goals for the Number of Households Supported Through	
Rental Assistance	
The Production of New Units	
Rehab of Existing Units	
Acquisition of Existing Units	
Total 0	

Table 3 - One Year Goals for Affordable Housing by Support Type

AP-60 Public Housing – 91.220(h)

Introduction

The City of Oceanside is predominately served by the Oceanside Housing Authority. The OHA does not own or operate public housing, providing only Housing Choice Vouchers, i.e., Section 8 rental assistance.

Actions planned during the next year to address the needs to public housing

Not applicable, the City of Oceanside does not maintain any public housing.

Actions to encourage public housing residents to become more involved in management and participate in homeownership

The Oceanside Housing Authority operates a self-sufficiency program to support active HCV households in becoming more self-sufficient. Additionally, the housing authority operates a homeownership voucher program in which current HCV households can apply for and use their existing voucher to assist in purchasing a home.

If the PHA is designated as troubled, describe the manner in which financial assistance will be provided or other assistance

N/A. The PHA is not designated as "Troubled".

AP-65 Homeless and Other Special Needs Activities – 91.220(i)

Introduction

The City of Oceanside established a comprehensive homeless strategy that guides homeless activities and strategies. The plan can be viewed here:

https://www.ci.oceanside.ca.us/civicax/filebank/blobdload.aspx?BlobID=46319

Reaching out to homeless persons (especially unsheltered persons) and assessing their individual needs

In collaboration with the San Diego County Continuum of Care, the City of Oceanside uses the Point in Time count to assess the needs of homeless persons, including those who are unsheltered. Within the North County region, several partner organizations provide outreach and support to homeless individuals to identify resources including housing, basic needs, health care, and employment training.

In June 2019, the City of Oceanside established a comprehensive homeless strategy. This strategy included expanding engagement teams to provide additional outreach services and activities to provide more consistent and active assistance to unsheltered homeless individuals and support them in identifying and accessing resources.

Addressing the emergency and transitional housing needs of homeless persons

The homeless outreach teams maintain close relationships and coordination with emergency and transitional housing programs throughout the north county region and provide coaching and support to homeless individuals to identify and access housing resources.

Helping homeless persons (especially chronically homeless individuals and families, families with children, veterans and their families, and unaccompanied youth) make the transition to permanent housing and independent living, including shortening the period of time that individuals and families experience homelessness, facilitating access for homeless individuals and families to affordable housing units, and preventing individuals and families who were recently homeless from becoming homeless again.

In all homeless assistance activities, the City strives to expeditiously support homeless households to transition to more permanent housing solutions. The homeless outreach teams work closely with all service providers located throughout the north county region to identify potential permanent housing solutions that meet the needs of the individual or household.

Help low-income individuals and families avoid becoming homeless, especially extremely lowincome individuals and families who are likely to become homeless after being discharged from a publicly funded institution or system of care, or who are receiving assistance from public and private agencies that address housing, health, social services, employment, education or youth needs

Homeless service providers operating in Oceanside and throughout the North County region provide wrap around services including job training, healthcare, counseling, basic needs, and other services to support

low-income households avoid homelessness. These services are also targeted to individuals being discharged from systems of care or other public institutions to better enable these individuals and households to avoid homelessness.

AP-75 Barriers to affordable housing – 91.220(j)

Introduction:

The City regulates the use of land within the City limits through the General Plan, the Zoning Ordinance, and Building Codes. The General Plan guides all future development by providing overall densities and development policies for all areas of the community. Zoning has been used as a site-specific tool to derive the density and intensity of proposed land uses.

Within the City of Oceanside, the city strives to limit public policies that may adversely impact the construction or preservation of affordable housing and residential investment. The City collaborates with other jurisdictions throughout San Diego County to produce a Regional Analysis of Impediments to Fair Housing Choice. An update to this analysis is being completed in Spring 2021.

Actions it planned to remove or ameliorate the negative effects of public policies that serve as barriers to affordable housing such as land use controls, tax policies affecting land, zoning ordinances, building codes, fees and charges, growth limitations, and policies affecting the return on residential investment

Once drafted, the City will identify the impediments and corresponding action items identified in the Regional Analysis of Impediments to Fair Housing Choice.

AP-85 Other Actions - 91.220(k)

Introduction:

In addition to addressing affordable housing and homelessness, the City will support community development activities to better address the vast needs of the community.

Actions planned to address obstacles to meeting underserved needs

The City's Consolidated Plan is targeted to address the needs of underserved populations. All activities included in the Annual Plan are targeted to address needs of the populations and communities by:

- Expanding the supply of affordable housing
- Improving the condition of housing for low- and moderate-income households
- Providing critical public services to low- and moderate-income households
- Improving infrastructure and public facilities in low- and moderate-income neighborhoods and areas

Actions planned to foster and maintain affordable housing

The City will use its HOME resources to expand the supply of affordable housing within the City. The City will use a share of its CDBG resources to improve the condition of owner-occupied units within the City. The City will continue to partner closely with the Housing Authority and leverage other federal, state, and local resources to expand the supply of affordable housing within the City of Oceanside.

Actions planned to reduce lead-based paint hazards

The City maintains an active outreach program to inform residents of lead hazards, and an inspection program to identify lead-based paint hazards as part of building and code inspection efforts, inspections related to City-funded rehabilitation loans, and visual inspection of properties under consideration by first-time homebuyers. All persons receiving CDBG, HOME or local funds for acquisition or rehabilitation of housing built before 1978, including rehabilitation of rental units, receive information on lead-based paint, whether or not a hazard has been detected. The City places a high priority on addressing leadbased paint hazards. Code Enforcement officers look for lead-based paint hazards as part of ongoing code enforcement and inspection activities. Building Department inspectors are alert to rental units of such age that the units may contain lead-based paint and will inform tenants and property owners as part of their inspections of the dangers of lead-based paint. The City distributes the brochures, "Lead Based Paint, a Threat" and "Protect Your Family from Lead in Your Home", which are available in English and Spanish. The City Housing Quality Standards (HQS) inspectors for the Section 8 program, the Rehabilitation Specialist, and Section 8 Housing Specialists attend training on lead-based paint hazards. When Section 8 inspectors do initial or recertification inspections on units, they check first to determine the year the unit was constructed. If built prior to 1978 and the household has children under six years of age, the inspector must confirm that there are no loose paint chips or peeling paint anywhere in the unit. If the inspector does find peeling paint or chips, the unit must be inspected for lead-based paint before it can be approved for use by a household with a Section 8 Housing Choice Voucher.

Actions planned to reduce the number of poverty-level families

The City's antipoverty strategy of providing safe, affordable housing and critical public services will assist in reducing the number of poverty level families in Oceanside. By providing safe, affordable housing for those on a limited income, those families will be able to live in an environment were no more than 30% of their limited income is spent on housing. In addition, the City provide programs (e.g. after school, computer labs, budgeting and language classes) to assist residents in excelling in both school and the work environment.

Actions planned to develop institutional structure

The City of Oceanside collaborated with regional and local stakeholders focused on improving housing and community development conditions in the city and north county region. The working relationships between these organizations are strong and facilitative. During the coming year, the City will continue to strive to identify new partners as well as new financial and in-kind resources that can be leveraged by the City and/ or its partners to better promote community development programming throughout the City.

Actions planned to enhance coordination between public and private housing and social service agencies

The. City's Neighborhood Services Department works closely with other City departments and the community to develop programs and activities that improve low- and moderate-income neighborhoods throughout City. The administration of program activities includes housing, public facility and infrastructure improvements, public and social service activities and economic development activities. Additionally, the City is an active participant in regional council of governments to identify regional needs and corresponding strategies. The City works closely with a range of stakeholders and partners implementing housing and community development programs to ensure ongoing collaboration and coordination in program delivery.

AP-90 Program Specific Requirements – 91.220(I)(1,2,4)

Introduction:

Community Development Block Grant Program (CDBG) Reference 24 CFR 91.220(I)(1)

Projects planned with all CDBG funds expected to be available during the year are identified in the Projects Table. The following identifies program income that is available for use that is included in projects to be carried out.

 The total amount of program income that will have been received before the start of the next program year and that has not yet been reprogrammed
The amount of proceeds from section 108 loan guarantees that will be used during the year to address the priority needs and specific objectives identified in the grantee's strategic plan
The amount of surplus funds from urban renewal settlements
The amount of any grant funds returned to the line of credit for which the planned use has not been included in a prior statement or plan.
The amount of income from float-funded activities Total Program Income

Other CDBG Requirements

1. The amount of urgent need activities

0

HOME Investment Partnership Program (HOME) Reference 24 CFR 91.220(I)(2)

1. A description of other forms of investment being used beyond those identified in Section 92.205 is as follows:

The City will not use any other forms of investment beyond those identified in Section 92.205.

2. A description of the guidelines that will be used for resale or recapture of HOME funds when used for homebuyer activities as required in 92.254, is as follows:

Repaid HOME loans are returned (recaptured) as program income to the City's HOME program. The City has chosen the "Recapture entire amount" option for recapture requirements on HOME loans (CFR §92.254a.5.ii.A.1.), which states, "the participating jurisdictions may recapture the entire amount of the HOME investment from the homeowner." When recapture provisions are triggered by a sale (voluntary or involuntary) of the housing unit and the net proceeds are insufficient to repay the HOME investment due, the City can only recapture the net proceeds available from the sale of the property and not from the homeowner's non-housing assets.

3. A description of the guidelines for resale or recapture that ensures the affordability of units acquired

with HOME funds? See 24 CFR 92.254(a)(4) are as follows:

For all *HOME assisted rental housing*, the City of Oceanside ensures that assisted development during the period of affordability, performs on-site inspections of HOME-assisted rental housing to determine compliance with the property standards of § 92.251 and to verify the information submitted by the owners in accordance with the requirements of § 92.252 no less than: every three years for projects containing 1 to 4 units; every two years for projects containing 5 to 25 units; and every year for projects containing 26 or more units. Inspections must be based on a sufficient sample of units.

4. Plans for using HOME funds to refinance existing debt secured by multifamily housing that is rehabilitated with HOME funds along with a description of the refinancing guidelines required that will be used under 24 CFR 92.206(b), are as follows:

The City does not use HOME funds to refinance existing debt on properties being rehabilitated with HOME funds.